

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate – 07MAY13

(View this report online at: www.stpatsbisbee.com)

Snapshot (A Quick Review of new business since last report)

General

No Activity to report

Staff

Sr. Marilyn Winkel, CSA will be leaving mid-May

Fiscal

Finance Council

Meetings (3) scheduled during May to work the budget for 2013-2014.

Annual Catholic Appeal

Goal! 109 participants, 119% of Goal, \$23,388 pledged.

Conrad Hilton: Grant Awarded to the Naco Wellness Initiative (\$10,000)!

Rummage Sale Barbacoa Food Sale Fund Raiser

Hosted to benefit St. Michael Mission. Profits over \$1200 approx.

SVdP Bake Sale Fund Raiser

Scheduled for Mother's Day 12MAY.

BOD Budget Meeting

Working to finalize meeting 13JUN13 at St. Patrick Rectory Dining room. Time TBD.

Faith Formation

Youth Religious Education

Complete. 1st Penance, Eucharist and Confirmation Complete

Adult Confirmation

2 Adults in sacramental prep. Sacrament scheduled for Pentecost Sunday. Bishops Approval Request submitted.

RCIA

4 Youth All received into full communion at Easter Vigil

2 Adults One received into full communion at Easter Vigil, the other scheduled for 9:30am liturgy 12MAY13

Role of Laity

Working with LEM Sandra Bernal to present talks on role of laity in church. Is in the planning stages.

Liturgy

Easter Liturgies

Our Easter Liturgies were well planned and attended.

Flag Stands

Have had stronger more stable stands crafted for our papal and American flags. Was a safety issue as wind would blow flags over risking possible injury.

Feedback Eliminator

Have installed a feedback eliminator to our sound system. Initial performance good.

Communion Services

Celebrated Communion Services while Fr. Jandeh was away for the priest convocation.

Pastoral

St. Vincent de Paul

We continue to serve 70-100 each week with food and clothing distribution. What a blessing for our community.

New officers elected. They are selling 2 vans.

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Cochise College

Choir performed in church 14APR13.

Facilities

- **Painting of Church Stained Glass Exterior Window Frames:** Project complete.
- **Church Lighting:** Many fixture in need of bulb replacement. Am working with electrician to perform fixture upgrade to LED. Meet with electrician today 07MAY13 for options and costs.
- **Sidewalk Project:** Have made office and rectory entrances handicap accessible. Will be having the hall entrance done next.
- **Fencing Project:** Have replaced low, below center of gravity fencing with 4ft high (per code) fencing around church.
- **Hall Door Project:** Have replaced exterior rotten wood doors (2) in parish hall. Project ensures better security an ease of access.
- **Boiler Shutdown:** Have had our boilers (heating system) shutdown for the season.
- **Church Door Locks:** Have had our locks changed on all exterior doors.
- **Rectory Stove:** Have purchased a new electric range for the rectory. Current stove is worn out and no longer safe to use.
- **Dishwasher:** Have purchased a used dishwasher for the rectory. Current dishwasher is broken and so old it makes no sense to repair.
- **Church Roof:** Have contacted Progressive Roofing Company to perform a maintenance inspection on our tile roof. Progressive performed the install of our current roof in 1995. Inspection will take place at no cost to church and when inspector is in Cochise County.

Detailed Report

Staff

Volunteers

Many, but always need more.

Lay Ecclesial Minister

Sandra Bernal

Women Religious

Sister Marilyn Winkel, CSA – DRE (Will be leaving Mid-May)

Clergy

Fr. Samuel Jandeh, Deacon Joe Delgado, Deacon Bill Lugo, Deacon Ricardo Pinzon, Deacon Tony Underwood

Paid Staff

Fr. Samuel Jandeh – Parochial Vicar (Salaried), Sr. Marilyn Winkel, CSA – DRE (Stipend), Dcn. Tony Underwood – Pastoral Administrator (Salaried), Rosemary Garcia – Office Manager (Hourly 32hr/wk), Lupe Valenzuela – Custodian (Hourly 16hr/wk).

General

Safe Environment

We are in complete compliance. Compliance Rep. Dcn. Joe Delgado. Database of volunteers is in place. Dcn. Joe is working the required audit.

Web Site / Email / Phone

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Web Site: www.stpatsbisbee.com. Email: stpatricks@cablone.net Phone: 520.432.5753

Weekly Pastoral Staff Meetings

Held to facilitate good communication and pastoral care provided our people.

Fiscal

General

All Weekly Collection Reports, Monthly Custom Summary Reports, Special (ie Festival) Reports, Annual Catholic Appeal Reports, and Annual Parish Financial Reports are distributed in our weekly bulletin and posted on our web site for parishioners review.

Finance Council

Council meets monthly. Function and operation strong. Meetings (3) scheduled during May to work the budget for 2013-2014.

Accounting Year to Date (01JUL12 to Present)

We are solvent, checking account stable; we are operating within our budget. **EXTREMELY tight**. We publish in each week's bulletin a financial statement of the previous weeks collection results. The bulletin for the first weekend of each month contains a complete monthly financial report for the parish/mission, including PPIT accounts and Catholic Foundation Investments.

Grants: No Activity

Conrad Hilton: Grant Awarded to the Naco Wellness Initiative (\$10,000)!

Memorial / Tribute Giving Program: Low Activity

Bequest: No Activity

Annual Catholic Appeal

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BOD Budget Meeting

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Bingo

Bingo is hosted by the Copper Knights in the parish hall each week. The parish receives \$3600 annually from Bingo.

Fall Festival

Nothing to report

Gift Shoppe

Open daily. Is self-sustaining. Income reported with each financial monthly report.

Church Donation Box and Candle Memorial

Located in the narthex of the church. Donation box is meant to invite donations from tourists. Income helpful.

Faith Formation

Youth Religious Education

St. Patrick Church (Enrollment Total: 52)

- Enrollment: Grade 1: 6 / Grade 2: 6 / Grade 3: 5 / Grade 4: 8 / Grade 5: 6 / Grade 6: 3 / Grade 7: 2

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- Sacramental Prep First Penance / First Holy Communion: 14 - Sacrament received 28APR13
- Sacramental Prep Confirmation: 16 – Sacrament received 07APR13 at St. Andrew the Apostle
- RCIA: 4
- Need a DRE for next school year

St. Michael Mission (Enrollment Total: 15)

- Enrollment: Grade 6: 4
- Sacramental Prep Confirmation: 11 Sacrament received 07APR13 at St. Andrew the Apostle
- Class participation weak. Student commitment weak.

Men's Prayer Group

For men of the parish/mission. Held weekly for 1 hour. Response favorable.

Adult Confirmation

2 Adults in sacramental prep. Sacrament scheduled for Pentecost Sunday. Bishops Approval Request submitted.

RCIA

4 Youth in process. Catechist: Sr. Marilyn Winkel, CSA – All received into full communion at Easter Vigil
2 Adults in process. Director: Benjamin Saenz One received into full communion at Easter Vigil, the other scheduled for 9:30am liturgy 12MAY13

Permanent Deacon and Lay Ecclesial Ministry Formation

We have 1 deacon aspirant interested.

Year of Faith

Calendar for Year of Faith set. Monthly Faith Formation session opportunities available. Blurb in weekly bulletin. Response slowing. Also publishing in each week's bulletin a series on the "Decree on the Apostolate of the Laity".

Role of Laity

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Liturgy

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Feedback Eliminator

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Communion Services

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Year of Faith

We are praying the YOF prayer at the conclusion of the Prayer of the Faithful each Sunday and Weekday Mass.

Pastoral

Pastoral Council

New members in place. Council meets monthly.

Youth Group

Youth group in place. Their name: Bisbee Naco Youth Crew (Stands for: **C**atholic, **R**eady, **E**quipped and **W**illing)

Baptism Class

Held first Tuesday of each month in the church for parents and sponsors. Sandra Bernal facilitates.

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Annulment Petitions Processed: 1

Funerals: 6 celebrated since last report.

Graveside Interment: (Outside of Funeral): 0 celebrated since last report.

Weddings: 1 celebrated since last report.

Marriage Prep in Process: 1 couple

Baptisms: 12 celebrated since last report.

Anointing's Homebound / Hospital: 5 approx.

Quinceañera: 0 celebrated since last report.

Exercise Classes (Regular)

We offer (free) 1 hour exercise classes on Monday's and Wednesday's in the parish hall. Parishioner Ursela Richie leads.

St. Vincent de Paul

We continue to serve 70-100 each week with food and clothing distribution. What a blessing for our community. New officers elected. They are selling 2 vans.

Homebound Visits: 8 Lay Ministers - 40 visits weekly.

Detention Ministry

Our team of ministry volunteers continues to serve the needs of our incarcerated brothers and sisters at the Cochise County Jail through monthly Communion Services. Ministry coordinated by Liz Lillard.

Women's Club

They meet the first Wednesday of each month. They funded the re-tiling project for the entry into our parish hall.

Bisbee Ministerial Council

Dcn. Joe Delgado represents our parish.

Cochise College

Choir performed in church 14APR13.

Facilities

Risk Management

We work very hard to identify and resolve possible issues.

St. Michael Mission

- **General:** No Change. Renovation underway. Much work to be done. Parishioner Jessie Morales is coordinating and overseeing project. Doing much of the work also. He is a real blessing. We continue search for funds.
- **Detached Chapel – Mission:** Work underway for the repair of the detached chapel.

St. Patrick Church

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- **Church Flooring:** 1st phase (sanctuary flooring) of work complete and sanctuary is beautiful. 2nd phase, nave wood floor re-finishing beginning soon.
- **Shed Gates/Doors:** Still waiting on volunteer to see if work can begin soon.