

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate – 12DEC13

(View this report online at: www.stpatsbisbee.com)

Staff

Volunteers

Many, but always need more.

Lay Ecclesial Minister

Sandra Bernal

Women Religious

None

Clergy

Fr. Samuel Jandeh, Deacon Joe Delgado, Deacon Bill Lugo, Deacon Ricardo Pinzon, Deacon Tony Underwood

Paid Staff

Fr. Samuel Jandeh – Parochial Vicar (Salaried), Dcn. Tony Underwood – Pastoral Administrator (Salaried), Rosemary Garcia – Office Manager (Unpaid Leave of Absence). Nancy Pico – Custodian (Part Time). Francisca Morales – Custodian (Part Time). Benjamin Saenz – Interim Office Manager (Part Time).

General

Safe Environment

We have submitted 11 volunteer Clearance renewals to the HR department – D.O.T.. Will be sending soon renewal notices to volunteers whose clearance expires JAN14. Need to schedule Safe Environment Training for all RE Catechists.

Web Site / Email / Phone

Web Site: www.stpatsbisbee.com. Email: stpatricks@cablone.net Phone: 520.432.5753

Weekly Pastoral Staff Meetings

Held to facilitate good communication and pastoral care provided our people. On hold. Will begin again soon.

Parish Audit

Most Action Items complete. Working the few remaining.

Christmas Mailing

We are working our Christmas mailing with hopes to send next week.

Fiscal

Weekly Collections – Year to Date

St Patrick Regular: Down 5%. St. Patrick Repair: Up 41%
St. Michael Regular: Down 18%. St. Michael Repair: Down 53%

Finance Council

Council meets monthly. Function and operation strong. Great team of dedicated volunteers.

Accounting Year to Date (01JUL13 to Present)

We are solvent, checking account stable; we are operating within our budget. **Year to date balance: (\$20,666.80).** We publish in each week's bulletin a financial statement of the previous weeks collection results. The bulletin for the first weekend of each month contains a complete monthly financial report for the parish/mission, including PPIT accounts and Catholic Foundation Investments.

Grants: No Activity

Memorial / Tribute Giving Program: Low Activity

Bequest: No Activity

Annual Catholic Appeal

No Activity. Reports posted on web site.

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Bingo

Bingo is hosted by the Copper Knights in the parish hall each week. Bingo is closed. Will restart possibly January 2014.

Fall Festival

No Activity - \$10,990 profit. Report posted on web site.

Gift Shoppe

Open daily. Is self-sustaining. Income reported with each financial monthly report.

Church Donation Box and Candle Memorial

Located in the narthex of the church. Donation box is meant to invite donations from tourists. Income helpful.

Faith Formation

Youth Religious Education.

Operating grades K, 1st, 4th, 5th, 6th, 7th on Fridays. 26 Children total

Operating Sacramental Prep (1st Penance / 1st Holy Communion) grades 2nd and 3rd on Sunday. 16 Children total

Operating Sacramental Prep (Confirmation) grades 8 and above on Sunday. 10 Youth total

Operating RCIC on Sunday. 7 Youth total

Still need a DRE.

Men's Prayer Group

For men of the parish/mission. Held weekly for 1 hour. Response favorable.

Adult Confirmation

None in process

RCIA

1 Adult

Cursillo Leadership Formation and Ultreya

Meet weekly in the rectory for formation. Ultreya held 16NOV13 in the parish hall.

Liturgy

Advent Communal Penance Service

Attendance low, 25 penitents. We had 5 priest confessors. May consider a Healing Mass next year instead.

Lector Training

Lector Ministry Coordinators Maggie and Wanda have scheduled training for all lectors. 3 consecutive Wednesday evenings. I hope and pray many take advantage of this opportunity.

Pastoral

Pastoral Council

New members in place. Council meets monthly.

Youth Group

No activity.

Baptism Class

Held first Tuesday of each month in the church for parents and sponsors. Sandra Bernal facilitates.

Annulment Petitions Processed: 1

Funerals: 2 celebrated since last report.

Graveside Interment: (Outside of Funeral): 0 celebrated since last report.

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Weddings: 0 celebrated since last report.

Marriage Prep in Process: 3 couples

Baptisms: 2 celebrated since last report.

Confirmation: 1 celebrated – Adult (Bishops permission obtained)

Anointing's Homebound / Hospital: 5 approx.

Quinceañera: 1 celebrated since last report.

St. Vincent de Paul

We continue to serve 70-100 each week with food and clothing distribution. What a blessing for our community. The Parish is presenting a \$2,000.00 check to SVdP at the 9:30am Mass on 15DEC13. Is a parish tithe.

Homebound Visits: 8 Lay Ministers - 40 visits weekly.

Detention Ministry

Our team of ministry volunteers continues to serve the needs of our incarcerated brothers and sisters at the Cochise County Jail through monthly Communion Services. Ministry coordinated by Maggie Goff.

Women's Club

They meet the first Wednesday of each month. Hosted a successful Christmas Bazaar.

Bisbee Ministerial Council

Dcn. Joe Delgado represents our parish.

Copper Queen Hospital Tree Lighting / Blessing

Assisted Fr. Joe Saba. Wonderful hospital-community event.

Bisbee Community Chorus: Scheduled to give 2 performances 14/15DEC13 in the church. Wonderful experience always.

Facilities

Risk Management

We work very hard to identify and resolve possible issues.

Fire Extinguisher Inspection: All buildings inspected, tested, updated. We are compliant.

Insurance Incident: Filed an incident report with D.O.T. – Property and Insurance department regarding a parishioner who fell at St. Michael Mission.

Insurance Facilities Appraiser Inspection: An appraiser from Gallagher Bassett Services, INC completed an inspection of all parish facilities.

St. Michael Mission

- **General:** Renovation near completion. Targeting a January completion. Parishioner Jessie Morales is coordinating and overseeing project. Doing much of the work also. He is a real blessing. We continue search for funds.
- **Detached Chapel – Mission:** Work has stopped to devote attention to main chapel renovation.

St. Patrick Church

- **Church Lighting:** Have contracted Antelope Electric (Sierra Vista) to reconfigure fixtures to LED type. Work to be completed before Christmas.

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- **Sacristy Security Door Project:** Security door installed. Looks and works great.
- **Refinishing:** Candlesticks (4) and tabernacle crucifix refinishing complete. FC Ziegler is the contractor.
- **Church Roof:** Have contacted Progressive Roofing Company to perform a maintenance inspection on our tile roof. Progressive performed the install of our current roof in 1995. Inspection will take place at no cost to church and when inspector is in Cochise County. Still waiting for them to show. May have to schedule a paid visit/evaluation.
- **Recognition Plaque:** Am working on a plaque to install in the church narthex recognizing 1990's renovation and Church Rededication in 2001.

Rectory

- **Sidewalk Lighting:** Need to install 2 more LED lights. One on west side of church and one over steps leading to hall. Increased safety for parishioners at night.

Worries / Concerns

- Weekly Collections being down.
- Our need to inspire our fallen away Catholics to return and live full, active, conscience, participation into parish life. If they did, oh what good could be shared with those we serve.