

# St. Patrick Parish / St. Michael Mission

## Monthly Report - Cochise Vicariate – 13DEC12

(View this report online at: [www.stpatsbisbee.com](http://www.stpatsbisbee.com))

### Staff

#### **Volunteers**

Many, but always need more.

#### **Lay Ecclesial Minister**

Sandra Bernal

#### **Women Religious**

Sister Marilyn Winkel, CSA - DRE

#### **Clergy**

Fr. Samuel Jandeh, Deacon Joe Delgado, Deacon Bill Lugo, Deacon Ricardo Pinzon, Deacon Tony Underwood

#### **Paid Staff**

Fr. Samuel Jandeh – Parochial Vicar (Salaried), Sr. Marilyn Winkel, CSA – DRE (Stipend), Dcn. Tony Underwood – Pastoral Administrator (Salaried), Rosemary Garcia – Office Manager (Hourly 32hr/wk), Lupe Valenzuela – Custodian (Hourly 16hr/wk).

### General

#### **Safe Environment**

We are in complete compliance. Compliance Rep. Dcn. Joe Delgado

#### **Web Site / Email / Phone**

Web Site: [www.stpatsbisbee.com](http://www.stpatsbisbee.com). Email: [stpatricks@cablone.net](mailto:stpatricks@cablone.net) Phone: 520.432.5753

#### **Weekly Pastoral Staff Meetings**

Held to facilitate good communication and pastoral care provided our people.

#### **Medical Leave of Absence COMPLETE – She is Back!!**

Our Office Manager Rosemary has returned from Medical Leave of Absence. Alleluia!! She has been missed.

#### **Interfaith Breakfast For Elected Officials (All Public Servants)**

We hosted an informal breakfast for our elected officials and all public servants in the parish hall Tuesday 04DEC12 at 8:00am. Worked closely with Rev. Seth Polley, Pastor St. John's Episcopal Church. Huge success!!

### Fiscal

#### **General**

All Weekly Collection Reports, Monthly Custom Summary Reports, Special (ie Festival) Reports, Annual Catholic Appeal Reports, and Annual Parish Financial Reports are distributed in our weekly bulletin and posted on our web site for parishioners review.

#### **Finance Council**

Council meets monthly. Function and operation strong. Will not meet for the month of December. Scheduling conflicts.

#### **Accounting Year to Date (01JUL12 to Present)**

We are solvent, checking account stable; we are operating within our budget. **EXTREMELY tight**. We publish in each week's bulletin a financial statement of the previous weeks collection results. The bulletin for the first weekend of each month contains a complete monthly financial report for the parish/mission, including PPIT accounts and Catholic Foundation Investments.

#### **Grants**

Grant request for \$10,000 submitted to the Catholic Foundation 23OCT12. If received funds designated for St. Michael Mission AC/Heating Project. OCP Grant Application was denied. Requested amount: \$60,000.00. Will submit again in 2013.

**Memorial / Tribute Giving Program:** Low Activity

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**Bequest:** No Activity

### **Bingo**

Bingo is hosted by the Copper Knights in the parish hall each week. The parish receives \$3600 annually from Bingo. Attendance has become worrisome (below 30 participants some nights). Copper knights will review and evaluate if Bingo should continue after the first of the new year. If it is canceled this will be a \$3600 loss for the parish budget.

### **Fall Festival**

Report now finalized. Posted on parish web page and weekly bulletin. **Profit: \$19,059.72!!!!** Report placed onto web page.

### **Gift Shoppe**

Open daily. Is self-sustaining. Income reported with each financial monthly report. Am grateful to Yolanda who oversees the operation along with a few dedicated volunteers.

### **Church Donation Box and Candle Memorial**

Located in the narthex of the church. Donation box is meant to invite donations from tourists. Income helpful.

## **Faith Formation**

### **Youth Religious Education**

#### **St. Patrick Church (Enrollment Total: 52)**

- Enrollment: Grade 1: 6 / Grade 2: 6 / Grade 3: 5 / Grade 4: 8 / Grade 5: 6 / Grade 6: 3 / Grade 7: 2
- Sacramental Prep First Penance / First Holy Communion: 14
- Sacramental Prep Confirmation: 16
- RCIA: 4

#### **St. Michael Mission (Enrollment Total: 15)**

- Enrollment: Grade 6: 4
- Sacramental Prep Confirmation: 11

### **Men's Prayer Group**

For men of the parish/mission. Held weekly for 1 hour. Response favorable.

### **RCIA**

4 Youth in process. Catechist: Sr. Marilyn Winkel, CSA

2 Adults in process. Director: Benjamin Saenz

### **Permanent Deacon and Lay Ecclesial Ministry Formation**

We have 1 deacon aspirant interested.

### **Year of Faith**

Calendar for Year of Faith set. First session held, topic: Advent. Response very favorable. Next session 19DEC12.

## **Liturgy**

### **Thanksgiving Day Mass**

Mass celebrated. Attendance moderate. Included the Blessing of Food this year. Our church was on the City of Bisbee Thanksgiving Day Home tour. Many visitors.

### **Advent Communal Penance Service**

Celebrated Tuesday 04DEC12. 5 priests served as confessors: Fr. Samuel Jandeh, Fr. Ray Palcisko (Snow Bird), Fr. Richard Tule (St. Like – Douglas), Fr. Gilbert Malu (St. Luke – Douglas), Fr. Henri Capdevile (Holy Trinity Monastery). Dinner was at 5:00pm, Service was at 6:00pm. 31 penitents.

### **Our Lady of Guadalupe**

We celebrated 1 Mass at St. Michael Mission the evening of 11DEC12 which included Rosary and Mañanitas. Celebrated 1 Mass at St. Patrick the morning of 12DEC12 which included Mañanitas, followed by delicious Menudo in the Parish hall sponsored by the Knights of Columbus. Attendance good.

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### **Year of Faith**

We are praying the YOF prayer at the conclusion of the Prayer of the Faithful each Sunday and Weekday Mass. I am publishing in each week's bulletin a series on the "Decree on the Apostolate of the Laity". Also offering monthly workshop sessions for parishioners.

### **Adult Confirmation**

No candidates.

### **Weekday Mass**

Weekday Mass has returned to the church as work with the sanctuary flooring project is complete.

### **Weekend Mass**

Mass has returned to the church as work with the sanctuary flooring project is complete.

### **Liturgy Committee**

Really need co-chairs for this committee. No interest yet. Will continue search.

### **First Friday Eucharistic Adoration**

Have reinstated First Friday Eucharistic Adoration with the administration of the Sacrament of Anointing of the Sick at Mass.

### **Catholic Tuition Support Organization**

Had Sisters from Loreto School (Douglas) speak at all Masses (St. Patrick) on 09DEC12 regarding CTSO.

### **Youth Mass and Mass in Spanish**

Will discuss these Mass options with liturgy ministry leadership. Have discussed with Fr. Jandeh and agree that we should consider as a means of connecting with the people and increasing attendance, participation.

## **Pastoral**

### **Pastoral Council**

New members in place. Awaiting next meeting.

### **Youth Group**

Fr. Jandeh continues work with youth group. Their name: Bisbee Naco Youth Crew (Stands for: **Catholic, Ready, Equipped and Willing**) Shirts being ordered and ID buttons are ready and being worn by youth. Group will be caroling at Christmas liturgy. Fr. Jandeh is doing an excellent job with the youth group. Group meets each Friday at 5:30pm in the parish hall.

### **Baptism Class**

Held first Tuesday of each month in the church for parents and sponsors. Sandra Bernal facilitates.

### **Annulment Petitions Processed: 1**

**Funerals:** 0 celebrated since last report.

**Graveside Interment:** (Outside of Funeral): 1 celebrated since last report.

**Weddings:** 0 celebrated since last report.

**Baptisms:** 1 celebrated since last report.

**Anointing's Homebound / Hospital:** 5 approx.

**Quinceañera:** 0 celebrated since last report.

### **Exercise Classes (Regular)**

We offer (free) 1 hour exercise classes on Monday's and Wednesday's in the parish hall. Parishioner Ursela Richie leads. "Zumba" classes have been canceled due to instructor illness.

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### St. Vincent de Paul

We continue to serve 70-100 each week with food and clothing distribution. What a blessing for our community.

**Homebound Visits:** 10 Lay Ministers - 40 visits weekly.

### Detention Ministry

Our team of ministry volunteers continues to serve the needs of our incarcerated brothers and sisters at the Cochise County Jail through monthly Communion Services. Fr. Jandeh has processed his paperwork and will be able to serve

### Women's Club

Our Women's Club held their Christmas Bazaar and it was a success. They are committed to re-tiling the entry into our parish hall. They meet the first Wednesday of each month.

### Christmas Community Dinner

We are hosting a free Christmas Community Dinner on 16DEC12 in the parish hall. Our first ever. All are invited. Hope to serve many in our community in need.

### Christmas Mailing

Our mailing will go out to 670 (approx.) households this week. Letter, Mass Schedule, Offertory Envelope, Newsletter, and Memorial Tribute Program brochure.

### Project Graduation

We are hosting a breakfast 30DEC12 supporting Bisbee High School Project Graduation. Is a wonderful program that works to keep our youth safe the night of graduation in May.

### Tamale Sale

Tamales will go on sale 15DEC12. Proceeds benefit our St. Michael Mission renovation projects.

### Thanksgiving Community Gifts

At Thanksgiving we distributed \$300 checks to: SVdP Conference, and to Women's Transition Project. Distributed \$300 worth of gift cards to miscellaneous people in parish and community.

### Calendars 2013

The parish will not distribute calendars for 2013. Could not obtain a sponsor to cover costs (\$800.00)

## Facilities

### Risk Management

We work very hard to identify and resolve possible issues.

### St. Michael Mission

- **General:** No Change. Renovation underway. Much work to be done. Parishioner Jessie Morales is coordinating and overseeing project. Doing much of the work also. He is a real blessing. We continue search for funds.
- **Detached Chapel – Mission:** Work underway for the repair of the detached chapel.
- **Concrete Floor Replacement:** Work underway. BOD approved project at their mtg 12SEP12. Looking to pour concrete floor next week.
- **Pews Sponsorships:** Need to collect outstanding pledges. Have asked Dcn. Ricky to take lead. Will be transferring pews to wood working craftsman to refinish pews prior to install.
- **Window Sponsorships:** Have 8 windows needing replacement. Have sought and obtained 6 \$1,000 sponsorships to pay for windows. 2 window sponsorships remaining. Luis V. is coordinating.

### St. Patrick Church

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- **Church Flooring:** 1<sup>st</sup> phase (sanctuary flooring) of work complete and sanctuary is beautiful. Have published details of project in parish bulletin. 2<sup>nd</sup> phase, nave wood floor re-finishing beginning after Christmas.
- **Painting of Church Stained Glass Exterior Window Frames:** Work has begun. Lower tier of windows complete. Upper tier to begin after Christmas. BOD approved project at their mtg 12SEP12. Most security screens on windows have been installed.
- **Rectory Flooring and Painting Project:** Still waiting on volunteer. Final painting of trim is all that needs to be done to complete project.
- **Shed Gates/Doors:** Still waiting on volunteer to see if work can begin soon.
- **Rectory Priest Living Quarters Electrical Upgrade:** Had contracted with Bisbee Electric to upgrade all electrical outlets in living quarters. Work is complete.
- **Rectory Priest Office Electrical Upgrade:** Had contracted with Bisbee Electric to upgrade all electrical outlets in living quarters. Work is complete.
- **Christmas Lights – Joy to the World:** Parishioners installed a beautiful display with Christmas lights Thanksgiving weekend in our lower ball court. Display is fabulous as it expresses the message “Joy to the World”.