

# St. Patrick Parish / St. Michael Mission

## Monthly Report - Cochise Vicariate – 14FEB13

(View this report online at: [www.stpatsbisbee.com](http://www.stpatsbisbee.com))

### Staff

#### **Volunteers**

Many, but always need more.

#### **Lay Ecclesial Minister**

Sandra Bernal

#### **Women Religious**

Sister Marilyn Winkel, CSA - DRE

#### **Clergy**

Fr. Samuel Jandeh, Deacon Joe Delgado, Deacon Bill Lugo, Deacon Ricardo Pinzon, Deacon Tony Underwood

#### **Paid Staff**

Fr. Samuel Jandeh – Parochial Vicar (Salaried), Sr. Marilyn Winkel, CSA – DRE (Stipend), Dcn. Tony Underwood – Pastoral Administrator (Salaried), Rosemary Garcia – Office Manager (Hourly 32hr/wk), Lupe Valenzuela – Custodian (Hourly 16hr/wk).

### General

#### **Safe Environment**

We are in complete compliance. Compliance Rep. Dcn. Joe Delgado. Training was provided liturgical ministers at St. Michael Mission 11FEB13. We are updating our database of volunteers.

#### **Web Site / Email / Phone**

Web Site: [www.stpatsbisbee.com](http://www.stpatsbisbee.com). Email: [stpatricks@cablone.net](mailto:stpatricks@cablone.net) Phone: 520.432.5753

#### **Weekly Pastoral Staff Meetings**

Held to facilitate good communication and pastoral care provided our people.

#### **Sr. Marilyn Winkel, CSA Resignation**

I am saddened by the recent notification and resignation of Sr. Marilyn. Sister serves as our Director of Religious Education and principal catechist for youth RCIA. Her departure leaves quite a void that will be hard to fill. She will be so missed.

### Fiscal

#### **General**

All Weekly Collection Reports, Monthly Custom Summary Reports, Special (ie Festival) Reports, Annual Catholic Appeal Reports, and Annual Parish Financial Reports are distributed in our weekly bulletin and posted on our web site for parishioners review.

#### **Finance Council**

Council meets monthly. Function and operation strong. Next meeting 28JAN13.

#### **Accounting Year to Date (01JUL12 to Present)**

We are solvent, checking account stable; we are operating within our budget. **EXTREMELY tight**. We publish in each week's bulletin a financial statement of the previous weeks collection results. The bulletin for the first weekend of each month contains a complete monthly financial report for the parish/mission, including PPIT accounts and Catholic Foundation Investments.

#### **Grants**

**Catholic Foundation:** Grant request for \$10,000 submitted to the Catholic Foundation 23OCT12. If received funds designated for St. Michael Mission AC/Heating Project.

**Conrad Hilton:** Grant request for \$10,000 submitted to the Conrad Hilton Fund for Sisters 01DEC12. Funds to be used for the Naco Wellness Initiative program. Program will operate partially from St. Michael Mission Hall.

**Memorial / Tribute Giving Program:** Low Activity

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**Bequest:** No Activity

### **Annual Catholic Appeal**

ACA is being coordinated by our parish/mission finance council.

### **Bingo**

Bingo is hosted by the Copper Knights in the parish hall each week. The parish receives \$3600 annually from Bingo.

### **Fall Festival**

Nothing to report

### **Gift Shoppe**

Open daily. Is self-sustaining. Income reported with each financial monthly report.

### **Church Donation Box and Candle Memorial**

Located in the narthex of the church. Donation box is meant to invite donations from tourists. Income helpful.

## **Faith Formation**

### **Youth Religious Education**

#### **St. Patrick Church (Enrollment Total: 52)**

- Enrollment: Grade 1: 6 / Grade 2: 6 / Grade 3: 5 / Grade 4: 8 / Grade 5: 6 / Grade 6: 3 / Grade 7: 2
- Sacramental Prep First Penance / First Holy Communion: 14
- Sacramental Prep Confirmation: 16
- RCIA: 4

#### **St. Michael Mission (Enrollment Total: 15)**

- Enrollment: Grade 6: 4
- Sacramental Prep Confirmation: 11
- Class participation weak. Student commitment weak.

### **Men's Prayer Group**

For men of the parish/mission. Held weekly for 1 hour. Response favorable.

### **RCIA**

4 Youth in process. Catechist: Sr. Marilyn Winkel, CSA

2 Adults in process. Director: Benjamin Saenz

### **Permanent Deacon and Lay Ecclesial Ministry Formation**

We have 1 deacon aspirant interested.

### **Year of Faith**

Calendar for Year of Faith set. Monthly Faith Formation session opportunities available. Blurb in weekly bulletin. Response slowing. Also publishing in each week's bulletin a series on the "Decree on the Apostolate of the Laity".

## **Liturgy**

### **Ash Wednesday**

3 Liturgies Celebrated at St. Patrick, one at St. Michael. Attendance very good.

### **Lent Communal Penance Service**

Scheduled for 19MAR13 at 6:00pm.

### **Lent Activities**

Way of the Cross each Friday at 6:00pm / Fish Fry each Friday in the parish hall 11:00am – 7:00pm

### **Year of Faith**

We are praying the YOF prayer at the conclusion of the Prayer of the Faithful each Sunday and Weekday Mass.

### **Adult Confirmation**

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Previous candidate has backed out.

### **Sacristan Training**

Fr. Jandeh met with Adult Sacristans to train them on setting the Roman Missal for Mass.

### **Altar Server Ministry**

Have asked Dcn. Ricky to recruit parishioners to serve in this ministry. Participation historically has been light.

### **RCIA – Rite of Election**

Will celebrate Rite of Election at St. Augustine's Cathedral on 24FEB13.

### **Book of the Gospel Stand**

Have ordered a new Book of the Gospels Stand. Vendor is a craftsman in Naco Sonora.

### **Chairs**

Have purchased 3 new chairs (Priest and deacons) from craftsman in Naco Sonora. Oak, look beautiful.

### **Misc.**

Have ordered palms for Passion Sunday. Have purchased new "copper" bowl and pitcher for Holy Thursday Foot washing ritual. Have order new oil stocks for administration of sacraments.

## **Pastoral**

### **Pastoral Council**

New members in place. Council meets monthly.

### **Youth Group**

Fr. Jandeh continues work with youth group. Their name: Bisbee Naco Youth Crew (Stands for: **C**atholic, **R**eady, **E**quipped and **W**illing) Fr. Jandeh is doing an excellent job with the youth group. Group meets each Friday at 5:30pm in the parish hall.

### **Baptism Class**

Held first Tuesday of each month in the church for parents and sponsors. Sandra Bernal facilitates.

**Annulment Petitions Processed:** 0

**Funerals:** 1 celebrated since last report.

**Graveside Interment:** (Outside of Funeral): 1 celebrated since last report.

**Weddings:** 0 celebrated since last report.

**Baptisms:** 2 celebrated since last report.

**Anointing's Homebound / Hospital:** 5 approx.

**Quinceañera:** 0 celebrated since last report.

### **Exercise Classes (Regular)**

We offer (free) 1 hour exercise classes on Monday's and Wednesday's in the parish hall. Parishioner Ursela Richie leads. "Zumba" classes have been canceled due to instructor illness.

### **St. Vincent de Paul**

We continue to serve 70-100 each week with food and clothing distribution. What a blessing for our community.

**Homebound Visits:** 10 Lay Ministers - 40 visits weekly.

### **Detention Ministry**

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Our team of ministry volunteers continues to serve the needs of our incarcerated brothers and sisters at the Cochise County Jail through monthly Communion Services. Ministry coordinated by Liz Lillard.

### Women's Club

They meet the first Wednesday of each month. They funded the re-tiling project for the entry into our parish hall.

### St. Valentine's Day Dance

K of C hosted dance 08FEB13 in the parish hall. Was huge success.

### Blanket / Coat Sweater Drive

Have collected warm clothing for distribution to the poor. Drive is now over.

### Diaper Drive – Respect Life

Held a diaper drive to benefit Care Net Pregnancy Center in Sierra Vista. Participation was low. Will try again at later date.

### Bisbee Ministerial Council

Dcn. Joe Delgado represents our parish.

## Facilities

### Risk Management

We work very hard to identify and resolve possible issues.

### St. Michael Mission

- **General:** No Change. Renovation underway. Much work to be done. Parishioner Jessie Morales is coordinating and overseeing project. Doing much of the work also. He is a real blessing. We continue search for funds.
- **Detached Chapel – Mission:** Work underway for the repair of the detached chapel.
- **Pews Sponsorships:** Complete. Refinishing effort underway.
- **Window Sponsorships:** Sponsorships obtained and windows purchased. 2 small window sponsorships remaining. Luis V. is coordinating. Installation work underway.

### St. Patrick Church

- **Church Flooring:** 1<sup>st</sup> phase (sanctuary flooring) of work complete and sanctuary is beautiful. 2<sup>nd</sup> phase, nave wood floor re-finishing beginning soon, after Tucson Symphony Concert.
- **Painting of Church Stained Glass Exterior Window Frames:** Work has begun. Lower tier of windows complete. Upper tier to begin 20FEB13. BOD approved project at their mtg 12SEP12.
- **Rectory Flooring and Painting Project:** In process, should be complete 15FEB13.
- **Shed Gates/Doors:** Still waiting on volunteer to see if work can begin soon.
- **Artic Freeze –** We have been doing preventative measures to keep property waterlines from freezing as our temps have been unseasonably cold.
- **Parish Hall Entrance Flooring–** Project Complete. Have purchased new entry rugs for safety.
- **Parish Hall Entry Mats –** Have purchased new entry mats for the parish hall. Old mats had seen better days.