

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate

15NOV12

Staff

Volunteers

Many, but always need more.

Lay Ecclesial Minister

Sandra Bernal

Women Religious

Sister Marilyn Winkel, CSA - DRE

Clergy

Fr. Samuel Jandeh, Deacon Joe Delgado, Deacon Bill Lugo, Deacon Ricardo Pinzon, Deacon Tony Underwood

Paid Staff

Fr. Samuel Jandeh – Parochial Vicar (Salaried), Sr. Marilyn Winkel, CSA – DRE (Stipend), Dcn. Tony Underwood – Pastoral Administrator (Salaried), Rosemary Garcia – Office Manager (Hourly 32hr/wk), Lupe Valenzuela – Custodian (Hourly 16hr/wk).

General

Safe Environment

We are in complete compliance. Compliance Rep. Dcn. Joe Delgado

Web Site / Email / Phone

Web Site: www.stpatsbisbee.com. Email: stpatricks@cablone.net Phone: 520.432.5753

Weekly Pastoral Staff Meetings

Held to facilitate good communication and pastoral care provided our people.

Medical Leave of Absence

Our Office Manager Rosemary has been on Medical Leave of Absence but is scheduled to return Tuesday 20NOV12.

Interfaith Breakfast For Elected Officials (All Public Servants)

We will be hosting an informal breakfast for our elected officials and all public servants in the parish hall Tuesday 04DEC12 at 8:00am. Working closely with Rev. Seth Polley, Pastor St. John's Episcopal Church.

Kevin Courtney of the PCIC

Members of parish ministries and members of the Episcopal Church met last week with Kevin to discuss challenges faced by our families. A follow-up meeting will be scheduled in December.

Newly Ordained Mentoring Program

Fr. Jandeh attended program 07/08NOV12.

Fiscal

Finance Council

Council meets monthly. Function and operation strong. I shared my concerns about decrease in weekly collection trend. Possible causes; weak economy, and/or our town population is in decline, and/or our congregation is shrinking due to infirmity, death and families moving, and/or parishioners, with their offertory envelopes, take weekend trips away from Bisbee and/or parishioners leaving to attend other churches, and/or our baptized Catholics are choosing non-participation in parish life. **My budget worries and concerns are increasing.**

Accounting Year to Date (01JUL12 to Present)

We are solvent, checking account stable; we are operating within our budget. **EXTREMELY tight.** We publish in each week's bulletin a financial statement of the previous weeks collection results. The bulletin for the first weekend of each month contains a complete monthly financial report for the parish/mission, including PPIT accounts and Catholic Foundation Investments. Was unable to provide this report for the month of September due to the leave of absence of our office manager. Report will be presented to congregation at a later date.

Grants

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Grant request for \$10,000 submitted to the Catholic Foundation 23OCT12. If received funds designated for St. Michael Mission AC/Heating Project. Have not heard from OCP Grant submission designated for St. Michael Mission. Requested amount: \$60,000.00.

Memorial / Tribute Giving Program: Low Activity

Bequest: No Activity

Bingo

Bingo is hosted by the Copper Knights in the parish hall each week. The parish receives \$3600 annually from Bingo. Attendance has become worrisome (below 30 participants some nights). Copper knights will review and evaluate if Bingo should continue after the first of the new year. If it is canceled this will be a \$3600 loss for the parish budget.

Fall Festival

Is the principal fundraiser for the parish/mission. Was held 12/13OCT12. Income was 13,191.00. Am waiting for return of Office Manager to enter data into Quickbooks for a complete income, expense, profit breakdown. Profits earmarked for property insurance premiums. Hosted a THANK YOU Dinner for volunteers at Pizza House 24OCT12.

Gift Shoppe

Open daily. Is self-sustaining. Income reported with each financial monthly report. Am grateful to Yolanda who oversees the operation along with a few dedicated volunteers.

Church Donation Box and Candle Memorial

Located in the narthex of the church. Donation box is meant to invite donations from tourists. Income helpful.

Faith Formation

Youth Religious Education

St. Patrick Church (Enrollment Total: 52)

- Enrollment: Grade 1: 6 / Grade 2: 6 / Grade 3: 5 / Grade 4: 8 / Grade 5: 6 / Grade 6: 3 / Grade 7: 2
- Sacramental Prep First Penance / First Holy Communion: 14
- Sacramental Prep Confirmation: 16
- RCIA: 4

St. Michael Mission (Enrollment Total: 15)

- Enrollment: Grade 6: 4
- Sacramental Prep Confirmation: 11

Men's Prayer Group

For men of the parish/mission. Held weekly for 1 hour. Response favorable.

RCIA

4 Youth in process. Catechist: Sr. Marilyn Winkel, CSA

2 Adults in process. Director: Benjamin Saenz

Bible Study

Sr. Marilyn has completed offering a 3 night series of Bible Study on the Gospel of Matthew. Was most successful. Will be doing more of these for YOF.

Permanent Deacon and Lay Ecclesial Ministry

We had 3 men express interest in the Permanent Diaconate. Info distributed.

Year of Faith

We are nearing completion of setting a calendar of faith enrichment opportunities for the Year of Faith. Next step will be presenter assignments.

Liturgy

All Saints / All Souls

We celebrated 3 Masses each day.

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Thanksgiving Day Mass

Scheduled for 10:00am. Have included the Blessing of Food this year. Our church will also be on the City of Bisbee Thanksgiving Day Hometour.

Advent Communal Penance Service

Scheduled for Tuesday 04DEC12. 4 priests schedule to serve as confessors: Fr. Samuel Jandeh, Fr. Ray Palcisko (Snow Bird), Fr. Richard Tule (St. Like – Douglas), Fr. Gilbert Malu (St. Like – Douglas). Dinner at 5:00pm, Service at 6:00pm

Year of Faith

We are praying the YOF prayer at the conclusion of the Prayer of the Faithful each Sunday and Weekday Mass. I am publishing in each week's bulletin a series on the "Decree on the Apostolate of the Laity".

Adult Confirmation

We celebrated 2 Adult Confirmations Sunday 28OCT12 at the 9:30am Mass. Bishop's approval/permission obtained.

RCIA - Rite of Welcome

We celebrated the Rite of Welcome for 1 candidate Sunday 11NOV12 at the 9:30am Mass.

Weekday Mass

Weekday Mass has been celebrated this week in the parish hall as work continues in the church with the sanctuary flooring project.

Weekend Mass

Will celebrate this weekend's Masses in the parish hall due to the sanctuary flooring project. Will probably be the only weekend we do this as the project should be complete by the following weekend.

Training – Lector and EM

Extraordinary Ministers of Holy Communion have completed training opportunities. Were principally those who serve in Liturgy. Will ask for training of Homebound and Detention Ministers also.

New Holy Water Bucket/Sprinkler and Lectionary and Paten

2 Parishioners at St. Michael Mission have committed to sponsoring the purchase of a Holy Water Bucket/Sprinkler and Lectionary. I am waiting to confirm commitment before I purchase. 1 Parishioner at St. Michael Mission has sponsored the purchase of a new Paten. Paten has been purchased and received.

Liturgy Committee

Had a meeting this past week. Really need co-chairs for this committee. No interest yet. Will continue search.

Clergy Training

Dcn. Ricky and I participated in an evening training session with Fr. Jandeh regarding priests/deacons liturgical roles and responsibilities. Was most helpful for all 3 of us. Fr. Jandeh is very knowledgeable in matters of Liturgy. Has already enhanced the dignity and solemnity of our liturgies. Will be asking other resident deacons to process through the same training.

Mic Stands

Have ordered and received 6 new mic stands for use in choir area. These new stands have a safer smaller footprint. Less opportunity for accidental tripping.

Wireless Mics

Sanctuary flooring project has required the ordering of 2 new handheld wireless mics.

Pastoral

Pastoral Council

I am in the process of rebuilding this council. Have sought, asked, and received commitment of 3 new members. We need this council to be active and vibrant.

Youth Group

Fr. Jandeh has begun establishment of a youth group. Interest is high.

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Human Life and Dignity Coordinator

Dee Putnam has accepted my invitation to coordinate this ministry. She has already been in contact Diocesan Director Joanne Welter.

Funerals: 0 celebrated since last report.

Graveside Interment: (Outside of Funeral): 1 celebrated since last report.

Weddings: 1 celebrated since last report.

Baptisms: 2 celebrated since last report.

Anointing's Homebound / Hospital: 5 approx.

Quinceañera: 1 celebrated since last report.

Exercise Classes (Regular and Zumba)

We offer (free) 1 hour exercise classes on Monday's and Wednesday's in the parish hall. Parishioner Ursela Richie leads. "Zumba" classes normally offered Monday thru Thursday (Mornings) in the parish hall are on hold due to medical leave of instructor.

St. Vincent de Paul

We continue to serve 70-100 each week with food and clothing distribution. What a blessing for our community. SVdP hosted a bake sale 04NOV12 after morning Masses. Parishioners really enjoy these sales.

Homebound Visits: 10 Lay Ministers - 40 visits weekly.

Detention Ministry

Our team of ministry volunteers continues to serve the needs of our incarcerated brothers and sisters at the Cochise County Jail through monthly Communion Services.

Women's Club

Our Women's Club is preparing for their Christmas Bazaar. Is a major fundraiser. They have expressed interest and commitment to re-tile the entry into our parish hall. They hosted a breakfast after morning masses on 28OCT12, was most successful. They are a blessing to our faith community. They meet the first Wednesday of each month.

Facilities

Risk Management

We work very hard to identify and resolve possible issues.

St. Michael Mission

- **General:** No Change. Renovation underway. Much work to be done. Parishioner Jessie Morales is coordinating and overseeing project. Doing much of the work also. He is a real blessing. We continue search for funds.
- **Detached Chapel – Mission:** Work underway for the repair of the detached chapel.
- **Concrete Floor Replacement:** Work underway. BOD approved project at their mtg 12SEP12.
- **Pews Sponsorships:** Have repaid savings account the \$5000 borrowed for initial purchase. All pews (32) have been sponsored. Need to collect outstanding pledges! (4,000.00 worth)

St. Patrick Church

- **Church Flooring:** Work has begun. Discovered original oak steps and pedestal at back altar. Work should be complete 23NOV12. BOD approved project at their mtg 12SEP12.
- **Painting of Church Stained Glass Exterior Window Frames:** Work has begun. BOD approved project at their mtg 12SEP12. Contractor to include security screens on windows.

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- **Rectory Flooring and Painting Project:** Work near completion. Final painting of trim is all that needs to be done to complete project.
- **Shed Gates/Doors:** Will be checking with volunteer to see if work can begin soon.
- **Parish Hall Electrical Upgrade:** Have contracted with Bisbee Electric to upgrade breaker panel in church hall boiler room and replace/upgrade outlet for refrigerator.
- **Rectory Priest Living Quarters:** Fr. Jandeh's move to the upstairs suite is complete.
- **Rectory Living Room:** Will be revamping living room to better facilitate use for RE children and Winter Weekday Mass Chapel.
- **Christmas Lights:** Parishioners will be "dressing" our grounds with Christmas lights Thanksgiving weekend.
- **Boiler Startup:** Seasonal startup complete.