

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate

25OCT12

Staff

Lay Ecclesial Minister

Sandra Bernal

Women Religious

Sister Marilyn Winkel, CSA - DRE

Clergy

Fr. Samuel Jandeh, Deacon Joe Delgado, Deacon Bill Lugo, Deacon Ricardo Pinzon, Deacon Tony Underwood

Paid Staff

Fr. Samuel Jandeh – Parochial Vicar (Salaried), Sr. Marilyn Winkel, CSA – DRE (Stipend), Dcn. Tony Underwood – Pastoral Administrator (Salaried), Rosemary Garcia – Office Manager (Hourly 32hr/wk), Lupe Valenzuela – Custodian (Hourly 16hr/wk).

General

Safe Environment

We are in complete compliance. Compliance Rep. Dcn. Joe Delgado

Web Site / Email

Web Site: www.stpatsbisbee.com. Email: stpatricks@cablone.net

Weekly Pastoral Staff Meetings

Held to facilitate good communication and pastoral care provided our people. Will be discussing ways to offer formation opportunities for the Year of Faith at this weeks meeting.

Parochial Vicar Assignment

Fr. Samuel Jandeh's assignment began 20SEP12. Have recommended to Kathy Rhinehart, Chancellor that we take a look at our HR process for new priests. A bit too rushed, causing unnecessary stress and burden. I recommend Priest not be released for ministry to remote parishes until "new employee" HR process is totally complete.

Medical Leave of Absence

Our Office Manager Rosemary has been on Medical Leave of Absence in order to recover from major surgery. Has been out 4 weeks and hopes to return in 3 or 4 weeks. She is so missed. Volunteers have been a major help with basic duties. I am grateful.

Interfaith Prayer Vigil

We hosted an Interfaith Vigil for deceased Border Patrol agent at St. Michael Mission. Was well attended by the greater community. Was so sad for his family who attended.

Generalate elect of the Society of the Divine Savior

Fr. Raúl Gómez has been elected Vicar General of his order known as the Salvatorians. At the beginning of the year he'll be moving to their Mother House, which is located right outside of St. Peter's piazza. Fr. Gómez grew up here and has his mother Idolina, brother Ruben and other family still living in Bisbee.

Welcome Fr. Jandeh

Our parish/mission will host a Welcome Fr. Jandeh Potluck on Saturday evening 27OCT12 after Mass in the parish hall.

Pastoral Administrator Re-Appointment

Msgr. Raul Trevizo visited our parish/mission to meet with staff and ministry leadership regarding my reappointment. Visit was positive and enjoyable.

Kevin Courtney of the PCIC

Have met twice with Kevin and have a meeting set with him in November to meet with staff and volunteers to help us strengthen our faith community.

Theft

2 tool boxes were stolen from my pickup early one morning while truck was parked in the back lower parking lot. I suspect local petty thieves. Is common for our neck of the woods.

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate

25OCT12

Fiscal

Finance Council

Council meets monthly. Function and operation strong. I shared my concerns about decrease in weekly collection trend. Possible causes; weak economy, and/or our town population is in decline, and/or our congregation is shrinking due to infirmity, death and families moving, and/or parishioners, with their offertory envelopes, take weekend trips away from Bisbee and/or parishioners leaving to attend other churches, and/or our baptized Catholics are choosing non-participation in parish life. My budget worries and concerns are increasing.

Accounting Year to Date (01JUL12 to Present)

We are solvent, checking account stable; we are operating within our budget. **EXTREMELY tight**. We publish in each week's bulletin a financial statement of the previous weeks collection results. The bulletin for the first weekend of each month contains a complete monthly financial report for the parish/mission, including PPIT accounts and Catholic Foundation Investments.

Grants

Grant request for \$10,000 submitted to the Catholic Foundation 23OCT12. If received funds designated for St. Michael Mission AC/Heating Project. Have not heard from OCP Grant submission designated for St. Michael Mission. Requested amount: \$60,000.00.

Memorial / Tribute Giving Program

Low Activity

Bequest

No Activity

Financial Support Bulletin Reminders:

I am publishing in each week's bulletin stewardship reminders to encourage parishioner participation in parish/mission life.

Bingo

Bingo is hosted by the Copper Knights in the parish hall each week. The parish receives \$3600 annually from Bingo. Attendance has become worrisome (below 30 participants some nights). Copper knights will review and evaluate if Bingo should continue after the first of the new year. If it is canceled this will be a \$3600 loss for the parish budget.

Bisbee Stair Climb

Is a major community event. Parish receives \$1500 rental income for use of our facilities. Was held last weekend.

Fall Festival

Is the principal fundraiser for the parish/mission. Was held 12/13OCT12. Income was 13,191.00. Am waiting for return of Office Manager to enter data into Quickbooks for a complete income, expense, profit breakdown. Profits earmarked for property insurance premiums. Hosted a THANK YOU Dinner for volunteers at Pizza House 24OCT12.

Resettlement Expenses

Expenses for the priest resettlement into our parish has exceeded budgeted amount. Diocese has been generous with a reimbursement gift of \$1,000. May pull balance from savings if need be.

Calendars 2013

Will not be purchasing or distributing 2013 calendars next January. No sponsor has committed and parish cannot afford the \$750 expense.

Gift Shoppe

Open daily. Is self-sustaining. Income reported with each financial monthly report. Am grateful to Yolanda who oversees the operation along with a few dedicated volunteers.

Church Donation Box and Candle Memorial

Located in the narthex of the church. Donation box is meant to invite donations from tourists. Income helpful.

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate

25OCT12

Faith Formation

Men's Prayer Group

For men of the parish/mission. Held weekly for 1 hour. Response favorable.

Youth Confirmation

Programs for St. Patrick and St. Michael underway. Enrollment moderate, 10 youth approx. each class.

Youth First Penance / First Holy Communion

Sacramental preparation underway. Enrollment good.

RCIA

Program strong. 5 adults in process. RCIA Director: Benjamin Saenz

Religious Education

Program at St. Patrick underway. Enrollment okay, down from last year. Sr. Marilyn Winkel, CSA is DRE.

Program at St. Michael has been canceled due to lack of interest from parents and volunteers. DRE Sr. Kathy Cook, CSA. has tendered resignation. Have reinstated 6th/7th grade class, no interest from community for others.

Bible Study

Sr. Marilyn is offering a 3 night series of Bible Study on the parables in Gospel of Matthew. This is the 2nd offering and I am very pleased. Will be doing more of these for YOF.

Permanent Deacon and Lay Ecclesial Ministry

We have had 3 men express interest in the Permanent Diaconate. Info distributed.

Year of Faith

Planning underway to offer faith formation / enrichment opportunities.

Liturgy

Year of Faith

Celebrated as planned kick-off Sunday. We are praying the YOF prayer at the conclusion of the Prayer of the Faithful each Sunday Mass.

Adult Confirmation

Will be celebrated 2 Adult Confirmations Sunday 28OCT12 at the 9:30am Mass. Bishop's approval/permission obtained.

Weekday Mass

Fr. Jandeh has introduced Adoration each morning before Mass. Has resumed Thursday evening Mass and Confession at St. Michael Mission. Attendance is low.

Weekend Mass

Attendance seems down. Collection reflects this drop. I have concerns as mentioned in the Finance Council portion of report. Have incorporated a few changes with EM's and Lectors to enhance liturgy.

Training – Lector and EM

Lector Ministry has completed two training opportunities. Workbooks distributed. Have asked EM coordinator to schedule training of EM's.

Vestments / Vessels / Ordo's

Have ordered alb and cinctures for Fr. Jandeh and am looking at another green chasuble. Have ordered a new paten. Ordo's received for new liturgical year.

Liturgy Committee

I need to seek co-chairs for this committee.

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate

25OCT12

Pastoral

Pastoral Council

I am in the process of rebuilding this council. Sent letters requesting commitment to all current members. Some have asked to remain, others have resigned. Am seeking new members. We need this council to be active and vibrant.

Funerals: 1 celebrated since last report.

Dcn. Ricky is contacting surviving family members about a month after the funeral is celebrated to reassure them of our support and prayers and to see if there is anything we can do for them. This call is well received.

Graveside Interment: (Outside of Funeral): 3 celebrated since last report.

Weddings: 0 celebrated since last report.

Baptisms: 4 celebrated since last report.

Anointing's- Homebound / Hospital: 10 approx.

Exercise Classes (Regular and Zumba)

We offer (free) 1 hour exercise classes on Monday's and Wednesday's in the parish hall. Parishioner Ursela Richie leads. "Zumba" classes being offered Monday thru Thursday (Mornings) in the parish hall.

St. Vincent de Paul

We continue to serve 70-100 each week with food and clothing distribution. What a blessing for our community.

Homebound Visits: 10 Lay Ministers - 40 visits weekly.

Detention Ministry

Our team of ministry volunteers continues to serve the needs of our incarcerated brothers and sisters at the Cochise County Jail through monthly Communion Services.

Facilities

Risk Management

David Miller, Risk Management Inspector for the Diocese was at St. Patrick 24OCT12 to perform inspection. Report good, no problems.

St. Michael Mission

- **General:** No Change. Renovation underway. Much work to be done. Parishioner Jessie Morales is coordinating and overseeing project. Doing much of the work also. He is a real blessing. We continue search for funds.
- **Detached Chapel – Mission:** Work underway for the repair of the detached chapel.
- **Concrete Floor Replacement:** Work underway. BOD approved project at their mtg 12SEP12.
- **Pews Sponsorships:** Have repaid savings account the \$5000 borrowed for initial purchase. All pews (32) have been sponsored. Need to collect outstanding pledges! (4,000.00 worth)

St. Patrick Church

- **Church Flooring:** Work to begin after 03NOV12 wedding. Architect (coordinated by John Shaheen) to visit 26OCT12 to review wood sub-flooring for possible removal before tile install. BOD approved project at their mtg 12SEP12.
- **Painting of Church Stained Glass Exterior Window Frames:** Work to begin soon. BOD approved project at their mtg 12SEP12. Working with contractor to include screen replacement with security screens.
- **Rectory Flooring and Painting Project:** Work near completion. Final install of trim and painting of trim.
- **Shed Gates/Doors:** Will be checking with volunteer to see if work can begin soon.

St. Patrick Parish / St. Michael Mission

Monthly Report - Cochise Vicariate

25OCT12

Facilities Continued

- **Rectory Priest Living Quarters:** Fr. Jandeh will be moving to an upstairs suite. Work underway to clean carpet and install new door to suite entrance. Lower suite will be used for visitors.
- **Rectory Living Room:** Will be revamping living room to better facilitate use for RE children and Winter Weekday Mass Chapel.
- **Christmas Lights:** Parishioners will be "dressing" our grounds with Christmas lights Thanksgiving weekend.
- **Boiler Startup:** Boiler expert plumber is scheduled to perform seasonal startup (this month) on our ancient heating system boilers.
- **Plumbing:** Rectory and parish hall have needed general plumbing repairs, minor work to toilets and kitchen sinks.